Highland PTA Meeting Agenda



Date: October 8, 2026 **Time:** 4pm-6pm

Location: Highland Elementary Library / Virtual on Zoom: 752 768 9149; Passcode: hornet

1. **Call to Order** — Alexa
   - Welcome to meeting
2. **Roll Call and Quorum** — Rachel
   - Confirm attendance and quorum
3. **Approval of Minutes** — Rachel
   - Minutes from September 24, 2026 provided for review
4. **Financial Report** — Megan
   - Reporting period: Reconciled through 09/30/2026
   - Bank balance: Available balance $12,161.43 as of Monday 10/5/2026
   - Expenses since reconciliation: One School One Book
   - Budget updates: Rename “cash donations” to simply “Donations”
5. **Principal or Administrator Report** — Mrs Danielson / Staff Representative
   - If Applicable.
6. **Officer and Committee Reports** — Various Committee Leaders
   - Volunteer needs and upcoming tasks needing assistance
   - Updates on ongoing projects
   - Spirit Store Status
7. **Unfinished Business** — Alexa
   - Bylaws – Need to be voted on
8. **New Business** — Alexa
   - Nothing at this time
   - Open Floor
9. **Announcements and Upcoming Events** — Maddie
   - APEX Fundraiser – 10/12-10/23; Fun Run Friday 10/23
   - Harvest Festival – Friday 10/30
   - Next Meeting – Thursday 11/12 @ 6pm
   - Run Club – Friday 11/20 @ 8:30am
   - Break & Conferences (Dinner?) – 11/23-11/27
   - Book Fair – Generally 1st week of December?
10. **Closing and Adjournment** — Alexa
    - Raffles
    - Thank you all for attending!